

### **Article One: objective**

To encourage teaching staff to establish international research partnerships and to apply for collaborative international research projects, so as to enhance the University's energy on international collaborative research and international academic standings, these Regulations on grants from Taipei Medical University for collaborative international research project (hereinafter known as these Regulations) are hereby drafted.

### **Article Two: Eligibility, type of grant, and terms of application**

Any full-time teaching staff at the University undertaking international collaborative research projects is eligible. The grants are separated into relative-type grants and early-type grants. The terms of application and content thereof are as follows:

#### 1. Relative-type grants

- i. terms of application: the grant can only be applied to by individuals who has already received funding for international collaborative research project (including proactive, bilateral or multilateral projects) from government agencies/institutions, National Institute of Health or overseas institutions (hereinafter known as subsidizing institutions).
- ii. grant details: the applicant may only receive the grant once a year, and in principle, the grant shall not exceed NTD\$250,000 (inclusive). The subsidized funding shall only be used on research affairs (consumables and invitation of overseas scholars) or expenditure for overseas business trips.

#### 2. Early-type grants

- i. terms of application: any full-time lecturer, assistant professor or associate professor less than 45 years (inclusive) of age at the University, whose project has not received a grant from the aforementioned subsidizing institutions may apply.
- ii. grant details: the applicant may only receive the grant once a year, and in principle, the grant shall not exceed NTD\$150,000. The funding shall only be used as costs for research at an alternative site.

### **Article Three: Method of application**

The applicant shall submit the following document in print (each documents are to be submitted in duplicates) or electronically to the Office of International Affairs). Where the documentation of an application is incomplete or does not meet requirements, the application shall not be processed:

1. Application form for grant for international collaborative research project
2. Summary of the international collaborative project
3. List of items to be funded in the international collaborative research project
4. Original application submitted to the subsidizing institution
5. Subsidizing institution's (must be provided by applicants of relative-type grant)
6. Documentation showing failure to obtain subsidy (must be provided by applicants of early-type grant)
7. Any other relevant information that may be of use to the application review process shall be attached.

### **Article Four: Review standard**

The applicant shall provide comprehensive and clear project details and funding allocation. The key points for review include: research performance and international experience of the applicant; the ability of the collaboration group; the degree of innovation and international prospective offered by the project; whether collaboration is necessary and the add-on effect; the complementarity of the two research groups; actual output from the international collaboration (such as co-publication of a paper, innovation in technology, social-economic benefits, and nurturing of talents); expected outcome and future developments. The applications filed for this grant shall be looked at in a review meeting convene by a review panel that is created by the Office of International Affairs, and reviewed in accordance with these Regulations. The review panel shall weight the scores during review process in favor of first-time applicants for this grant and applicants that are carrying out international research collaboration with the University's existing collaborative partners. The list of the University's partners can be found on the website of the Office of International Affairs (<https://bit.ly/2UvfKjx>)

### **Article Five: Review Panel**

The review panel shall be composed of eleven to fifteen members, including a chair. The term for these members is two years, where the list of members is proposed by the Office of International Affairs and then submitted to the president of the University for selection and employment thereof.

### **Article Six: Application deadline**

In principle, the application shall be reviewed once received, where applications shall be reviewed in the order that the Office received them in, and the review process shall take place until all available funding for the year has been allocated. Where the grant is to be used for oversea business trip or as subsidy for research in an alternate location, the application shall be submitted at least two month prior (including one month for the review process).

### **Article Seven: Items of note for closing the grant**

The applicant shall make a verbal report in English upon the conclusion of the subsidized project, and within two years of the end of project, meet one of the two criteria below, and provide relevant proof in order to close the grant:

1. Apply for MOST add-on/proactive grant
2. Publish an co-authorship paper with the collaboration party.

Where an applicant does not close the grant in accordance with this Article, the University shall suspend the applicant's right to apply for any grants or subsidies at the Office of International Affairs.

### **Article Eight: Other items of note**

Where the applicant leaves the position or is unable to carry out the project due to certain causes within 6 months after the commencement of the grant period, the grant shall be terminated immediately and the remaining funding shall be returned.

### **Article Nine: Matters not detailed herein**

Matters that are not detailed in these Regulations shall be implemented in accordance with related regulations of the University and related government laws and regulations.

**Article Ten: review authority**

These Regulations, and any revisions hereto, shall be implemented upon passing at an administrative meeting.